

# Mount Pleasant

North Carolina

*Founded in 1848*

## Planning & Zoning Board Meeting

Town Hall - 8590 Park Drive Mount Pleasant, NC

Monday, January 22, 2018

6:00 PM

1. Call to Order
2. Recognition of Quorum
3. Approval of Minutes of Previous Meetings
  - November 27, 2017
4. Approval of Agenda
5. Public Comment Period
6. Planning and Zoning Board Cases
  - **TA 2018-01 Building Design Standards** (Review only)  
Administrative text amendment to update building design standards. Applicable Sections of UDO: Article 5, Article 11, Appendix A, Appendix E & Appendix F
7. Other
8. Reports
  - Planning Report for January 2018
9. Planning and Zoning Board Comment Period
10. Adjourn

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[www.TownofMountPleasantNC.org](http://www.TownofMountPleasantNC.org)

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**TOWN OF MOUNT PLEASANT, NORTH CAROLINA  
Planning and Zoning Board Meeting  
January 22, 2018**

**Members Present:** John Murdock, Chair; Mike Steiner, Jeff Helmintoller, Rick Burleyson, Alternate

**Members Absent:** Whit Moose, Shirley Freeman

**Staff Present:** Erin Burris, Town Planner; Jennifer Blake

**Call to Order:** Chairman Murdock called the Town of Mount Pleasant Planning and Zoning Board meeting to order at 6:00 pm.

**Recognition of Alternate as Voting Member:** Chairman Murdock recognized Rick Burleyson as full voting member due to Whit Moose's absence.

**Recognition of Quorum:** Chairman Murdock stated a quorum was present.

**Approval of Minutes:** Chairman Murdock entertained a motion to approve the November 27, 2017 minutes. Motion was made by Jeff Helmintoller to approve the minutes with second by Rick Burleyson. All members were in favor (3-0, Moose and Freeman absent).

**Approval of Agenda:** Chairman Murdock entertained a motion to approve the Agenda. Motion was made by Jeff Helmintoller and second was made by Mike Steiner. All members (3-0) were in favor.

**Public Comment:** No public comment.

**Planning and Zoning Board Cases:**

• **TA 2018-01 Building Design Standards (Review only)**

Administrative text amendment to update building design standards. Applicable Sections of UDO: Article 5, Article 11, Appendix A, Appendix E & Appendix F

The Planning and Zoning Board reviewed the proposed amendments to Article 11 and Appendix E of the UDO. Simple majority vote is required to make a recommendation for approval to the Town Board of Commissioners. Review only is requested at this time.

Erin Burris lead the discussion by reviewing the proposed amendments (attached for reference). During review, the Planning and Zoning Board made the following revisions by consensus:

- Under Section 11.2.4 regarding Single-Family & Two-Family Residential Voluntary Design Standards For Conditional Zoning Districts, it was changed that garages to be flush with or recessed behind the front porch or front wall plane.

- A few picture and diagram examples will be changed out to be more reflective of Mount Pleasant's architecture.
- Under Section 11.4.11 regarding awnings, permit flat awnings.

At the February meeting, design provisions for industrial, civic & institutional uses, and the Center City will be reviewed.

**Monthly Reports:**

Erin Burris discussed monthly report as presented and reviewed the January permit report included in the packet.

**Board Comments:**

Jeff Helmtoller requested that board members receive an updated zoning map.

Rick Burleyson asked about the Comprehensive Plan from the November meeting and was updated on the changes. Erin Burris stated that the Comprehensive Plan was adopted by the Town Board at its December meeting and would be posted on the website within the next week.

**Adjournment:**

With no further discussion, Chairman Murdock entertained a motion to adjourn. Motion was made by Mike Steiner with a second by Rick Burleyson. All members were in favor (3-0).

**The Planning and Zoning Board will not meet in December. Next meeting will be on Monday, February 26, 2018, 6 pm at Town Hall.**

  
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John C. Murdock, III, Chairman

  
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Clerk to Board Jennifer Blake